

**Memorandum of Understanding between  
Portland State University (University)  
and the Portland State University Chapter  
of the American Association of University Professors (Association)  
September 9, 2016**

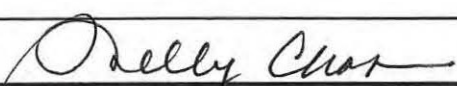

Subject: Replace CBA 2015-17 Appendix E2

*Recitals:*

The 2015-2019 Collective Bargaining Agreement between the parties at Appendix E2, the position description for non-tenure track faculty, was incorrectly titled and thus limited its applicability to fixed-term faculty. The job description needs to apply to all non-tenure track faculty.

*Agreement:*

The parties agree to replace Appendix E2 with the updated Appendix E2, attached.

<u>For the University</u>	<u>For the Association</u>
 _____ Shelly Chabon, Vice Provost for Academic Personnel	 _____ David Hansen, VP of Collective Bargaining
<u>9/28/16</u> _____ Date	<u>9/09/2016</u> _____ Date

**Name:****Date:****Position Number:****Position Title:****Department:****School/College:**

Various assignments for non-tenure track instructional and research faculty may include direct instruction, supporting scholarly activities, and service to the University, community, and profession. Expectations for the position are summarized below and will be the principal components upon which annual review and reappointment decisions will be based. The position description is incorporated by reference in the Notice of Appointment, consistent with the practices outlined for non-tenure track faculty in the current PSU-AAUP collective bargaining agreement (Article 18).

**Instructional Activities:** <Indicate specific course assignments, when known, and the total credit hour workload. Also include expectations for course or curriculum development, student advising, or direction of graduate theses, if appropriate.>

**Research/Scholarly Activities:** <Indicate the kinds of scholarly activities expected, if any, including scholarly research, teaching scholarship, community outreach.>

**University Service Activities:** <Indicate expectations for department, school, or college committee service, if any. Also include expectations for supervision of student groups or other administrative service to University units, if appropriate.>

**Professional Service Activities:** <Indicate expectations for professional service in the community or service to professional groups, if any.>

**Other responsibilities:** <List any other job-specific responsibilities not included above.>