

Memorandum of Understanding between
Portland State University (University)
and the Portland State University Chapter
of the American Association of University Professors (Association)
June 7, 2017

Subject: MOU regarding Creation of the OHSU-PSU SPH (SPH) executed October 12, 2015 paragraph 17

Recitals

Paragraph 17 of the referenced MOU requires the University to provide OHSU tram passes and Tri-met passes subsidized at the same rate as offered to OHSU to OHSU-PSU employees approved by the Dean who have a need to travel to the OHSU campus. The University does not have access to OHSU tram passes, nor to the Tri-met passes subsidized at the OHSU employee rate.

Agreement

1. Paragraph 17 of the referenced MOU is replaced with the following:

- 17) PSU shall provide OHSU-PSU SPH employees who have been approved by the Dean as having a need to travel to the OHSU campus with the options below.
- a) Reimbursement monthly for the cost to travel to/from the OHSU campus on the OHSU tram, and
 - b) Either one of the following:
 - i) Option 1: A non-taxable reimbursement monthly stipend of \$25 toward the cost of the Trimet monthly pass at the PSU employee rate for each month the employee is on contract (or on supplemental summer contract, if necessary), or
 - ii) Option 2: Reimbursement monthly for the actual cost to travel to/from OHSU on Trimet on a per trip basis.
 - iii) Employees shall elect Option 1 or 2 in writing in a memo to the Dean by September 30 of each academic year.
 - iv) Employees may change their election once during the academic year by sending a memo in writing to the Dean. The new election will be effective with the subsequent pay check.
 - c) Employees will submit Tram and Option 2 reimbursement requests in writing to the OHSU-PSU Dean's office monthly in a memo from the employee to the Dean that itemizes each trip and cost. Legible copies of receipts shall be attached to the reimbursement request memo. Reimbursement will be provided either on the employee's next paycheck, or on a separate check within 30 days of submission.

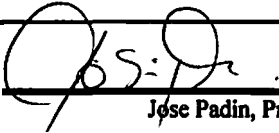
2. OHSU-PSU employees who have had a need to travel to the OHSU campus for the 2016-17 academic year shall receive the monthly stipend above for the months of September 2016

through June 2017. The employees shall receive the stipend amount for \$250 to cover AY 2016-17. The Dean's office shall issue a separate check for the stipend and mail them to the faculty member's home address in June 2017.

3. The employees to be reimbursed for travel in paragraph 2 are as follows:

LN	FN	email
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

4. This MOU shall become addendum to the MOU referenced above and the Collective Bargaining Agreement.

For the University	For the Association
Shelly Penonnel & Leadership Development	 Jose Padin, President
<u>6/7/17</u> Date	<u>7/17</u> Date